

Shoreline Soup Kitchens & Pantries Job Description: Driver

Supervisor: Pantry Managers & Director of Programming

Hours Worked: varies

Classification: non-exempt/hourly

General Function: To assure the transportation of food and movement of other items as directed to support SSKP programs.

Job Description:

Food Transportation

- Provide weekly pick and delivery of Food Bank product
- Provide weekly pick-up and delivery of other food as directed
- Provide transportation of other items to support SSKP programs as directed

Vendor, Pantry, and Meal Site Relations

- Maintain a solid, harmonious, and respectful relationship with SSKP host sites and food vendors at all times.

Vehicle Maintenance

- Maintain SSKP vehicle in working order
- Assure that needs of vehicle are known to Executive Director

Client Service

- Assure that all clients are treated with respect and dignity in all interactions with pantry staff and volunteers

Donor Appreciation

- Demonstrate appreciation towards all donors

Public Relations

- Foster awareness of The Shoreline Soup Kitchens & Pantries in local community

Qualifications:

- Must have ability to be an effective team member
- Must be flexible and a solid problem solver
- Sensitivity to the diversity of faith communities served by the SSKP and passionate about SSKP mission and culture
- Sensitivity to the needs of clients served by the SSKP
- Must be mature, responsible and able to work autonomously
- Must be able to prioritize assigned tasks
- Must have effective oral and written communications skills
- Must have excellent organizational skills
- Must be able to lift 40-50lbs
- Must be able to lift repetitively
- Must have valid driver's license and be insurable by SSKP carrier
- Must have passed the driver medical certification
- Must demonstrate ability to drive SSKP Vehicles/trucks

January 19, 2026